

## **FOURTH CONVOCATION ANNUAL GENERAL MEETING**

The President of the Convocation has a great pleasure of inviting all members of the Convocation of Mbeya University of Science and Technology to the 2018 Annual General Meeting (AGM) of the Convocation.

Date: **Thursday, 13<sup>th</sup> December 2018**

Time: **9:00 A.M**

Venue: **Nyerere Hall, Mbeya University of Science and Technology**

### **Participants:**

- Alumni (diplomats and graduates) of the Mbeya University of Science and Technology (MUST), the former Mbeya Institute of Science and Technology (MIST) and the former Mbeya Technical College (MTC);
- The Vice-Chancellor, Deputy Vice-Chancellors, Principals, Deans and Heads of Departments;
- Permanent academic employees of the University; and
- Retired permanent academic employees of the University.

### **Agenda:**

1. Opening and welcome: Notice of convening the meeting
2. Adoption of the agenda
3. Confirmation of the 3<sup>rd</sup> MUST Convocation AGM
4. Matters arising from the 3<sup>rd</sup> MUST Convocation AGM
5. Honorary Treasurer's Audited Report
6. President's Annual Report
7. Election of Office Bearers and Executive Committee Members
8. A.O.B.
9. Closure of the meeting

Any member who wishes to raise any matter at the meeting must submit written motions in regard to the said matter to the Deputy Vice Chancellor–Academic, Research and Consultancy (DVC-ARC)/Secretary of Convocation by not later than **Friday, 30<sup>th</sup> November 2018**.



**Prof. Godliving Mtui**

Secretary of MUST Convocation

**Lunch will be served after the meeting | Dress code:** Smart Casual

Please **CONFIRM** your attendance for logistics and special dietary needs not later than **Friday, 7<sup>th</sup> December 2018** to **Mr. Noel Mwegoha. Mobile number:** 0763495394 | **e-mail:** convocation.must@gmail.com

The President and Chairperson of MUST Convocation,

**Prof. Emmanuel J. Luoga**

has the pleasure of inviting all Alumni of

**MUST, MIST & MTC**

to attend

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**Time**

9:00 A.M

**Venue**

Nyerere Hall

Main Campus

Mbeya University of Science and Technology

**Lunch will be served after the meeting**

**Dress Code:** Smart Casual

**RSVP for catering purposes by Friday, 7<sup>th</sup> December 2018**

To: **Mr. Noel Mwegoha Mobile number:** 0763495394 | **Email:**  
convocation.must@gmail.com